



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

RIVER VALLEY REGIONAL YMCA CHILDWATCH ATTENDANT JOB DESCRIPTION

Job Title: **Childwatch Attendant**

Reports to: **Membership Director**

FLSA Status: **Non-Exempt**

POSITION SUMMARY:

The Child Watch Attendant will promote the highest quality service in the care of the children of the YMCA's members and participants. This position will also provide oversight and development of this service to further the association's mission.

Employment at the YMCA gives an individual the opportunity to strengthen communities and change lives, including their own. No matter your role, a YMCA employee should take satisfaction in knowing their work is helping to empower young people and can improve the health and well-being of future generations. As a YMCA employee, you will work alongside diverse leaders with different backgrounds, perspective and strengths in connecting with your community.

The YMCA is looking to hire an enthusiastic, creative, loving and reliable staff member who can share in the YMCA values of honesty, respect, responsibility and caring. Some benefits included in this position are a 50% reduction in childcare expenses and various other program discounts, retirement plans and free membership as well as professional development opportunities. All full-time positions within the Y organization also provide for paid time-off, holidays as well as health insurance, Life and Short-Term Disability benefits.

ESSENTIAL FUNCTIONS:

Assists in establishing and maintaining a safe and healthful environment:

1. Assists in maintaining efficient, well-arranged areas.
2. Keeps equipment and materials in good repair and stored in a safe, orderly fashion.
3. Cleans and sanitizes toys weekly and other times as needed.
4. Helps with maintaining cleanliness of participation areas (washes tables before and after snack, sweeps floor, cleans up any spills promptly, etc.)
5. Assists in providing materials and activities appropriate for the children.
6. Assists in supporting children's social-emotional development and providing positive guidance.
7. Assists children as needed and appropriate phases of self-help training (dressing, toileting, handwashing, eating, etc).
8. Utilizes appropriate group management techniques.
9. Encourages daily health routines with children such as hand washing.
10. Provides adequate supervision ensuring the safety of active children and engaging in those activities.
11. Other duties as assigned

The Y: We're for youth development, healthy living, and social responsibility.

CHILDWATCH ATTENDANT JOB DESCRIPTION

Assists in establishing positive and productive communication with families:

1. Assists in maintaining contact with parents through verbal and written communication, posted information, etc.
2. Speaks with families in a friendly, courteous, and respectful manner.

QUALIFICATIONS:

1. One to two years related experience preferred.
2. Typical requirements within 30 days of hire include: completion of: Working with Program Volunteers; CPR; First Aid; AED; Bloodborne Pathogens.
3. Completion of YMCA program-specific certifications.

PHYSICAL DEMANDS:

1. Ability to plan, lead and participate in activities.
2. Ability to lift a minimum of 35 pounds.
3. Ability to stand for long periods of time.
4. Ability to get down on the floor and interact with the children on their level.