



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

RIVER VALLEY REGIONAL YMCA JANITORIAL JOB DESCRIPTION

Job Title: **Part-Time Janitorial**

Reports to: Janitorial Lead

FLSA Status: **Non-Exempt**

POSITION SUMMARY:

Performs general cleaning in maintaining building, adjacent walks and grounds, and equipment in clean, orderly and functional condition. Provides assistance to staff, visitors and other employees as necessary.

The YMCA is looking to hire an enthusiastic, creative, loving and reliable staff member who can share in the YMCA values of honesty, respect, responsibility and caring. Some benefits included in this position are a 50% reduction on program fees, retirement plans and a free adult membership.

This position supports the work of the YMCA, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Janitorial Staff Team at the RVR YMCA create a safe, clean and positive atmosphere that welcomes and respects all individuals in accordance with YMCA policies and procedures.

ESSENTIAL FUNCTIONS:

1. Ensures Y is attractive and clean by completing all duties listed on the daily schedule and maintains upkeep of assigned areas and equipment. May perform wet and dust mopping, dusting, trash removal, recycling, window washing, vacuuming, seasonal activities dealing with lawn care and snow removal, and general cleaning.
2. Operates related motorized and non-motorized equipment.
3. Records and reports all needed repairs.
4. Ensures YMCA building and property is secure during shift and report incidents and hazardous conditions to supervisor.
5. Other duties as assigned.

QUALIFICATIONS:

1. Related experience preferred, but not required.
2. Ability to read and interpret instructions, procedures, manuals, and other documents.
3. Ability to report and record maintenance requests.
4. Knowledge of cleaning methods and equipment, as well as the upkeep and care of equipment.
5. Understanding of cleaning compounds and chemicals, and their safe, efficient use.

PHYSICAL DEMANDS

1. Sufficient physical strength and agility to carry out essential duties.
2. Ability to erect and stand on ladders and platforms at heights up to 10 feet.
3. Ability to work with paint, cleaning equipment, chemical compounds, solvents, cleaners, and solutions in dry, liquid, powder, spray, and aerosol forms, as well as conditions that will create dirt and dust.
4. Ability to clean equipment, and operate motorized equipment as needed.

The Y: We're for youth development, healthy living, and social responsibility.