



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

RIVER VALLEY REGIONAL YMCA SPORTS REFEREE JOB DESCRIPTION

Job Title: **Sports Referee**

Branch Location:

Reports to:

FLSA Status: **Non-Exempt**

Salary Range:

POSITION SUMMARY:

The sports referee will work with the Program Director to promote the highest quality programs of interest. The sports referee will also support the Program Director with marketing and advertising as well as oversee the development and operations of all sports programs.

ESSENTIAL FUNCTIONS:

1. Develops, implements, and manages operating plans to promote program growth for the YMCA. Executes strategies to ensure that program participants connect with one another and connect with the YMCA.
2. Directs and supervises program activities to meet YMCA objectives.
3. Provides leadership and support to the annual fundraising campaign and volunteer committees/boards as assigned. Develops and maintains effective working relationships within the community.
4. Assures compliance with state and local regulations. Ensures that program standards are met and safety procedures are followed.
5. Assists in the marketing and distribution of program information, may organize and schedule program registrations.
6. Responds to all member and community inquiries and complaints in timely manner.
7. Compiles program statistics. Monitors and evaluates the effectiveness of and participation in program.

YMCA COMPETENCIES (Multi-Team or Branch Leader):

Mission Advancement: Reinforces the Ys values within the organization and the community. Effectively communicates the benefits and impact of the YMCAs efforts for all stakeholders. Implements effective systems to develop volunteers at program, fundraising, and policy leadership levels. Secures resources and support for all philanthropic endeavors.

Collaboration: Develops strategies to ensure staff and volunteers reflect the community. Builds and nurtures strategic relationships to enhance support for the YMCA. Serves as a community leader building collaborations based on trust and credibility to advance YMCA mission and goals. Communicates for influence to attain buy-in and support of goals. Provides tools and resources for the development of others.

Operational Effectiveness: Integrates multiple thinking processes to make decisions. Involves members and community in the development of programs and activities. Ensures execution of plans. Institutes sound accounting procedures, investment policies and financial controls. Assigns clear accountability and ensures continuous improvement.

The Y: We're for youth development, healthy living, and social responsibility.

SPORTS REFEREE JOB DESCRIPTION

Personal Growth: Fosters a learning environment embracing diverse abilities and approaches. Creates a sense of urgency and positive tension to support change. Anticipates challenges that can sidetrack or derail growth and personal learning. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

QUALIFICATIONS:

1. One to two years related experience preferred.
2. Minimum age requirements may apply; for example, minimum age of 21.
3. Typical requirements within 30 days of hire include: completion of: Child Abuse Prevention for Supervisory Staff; Working with Program Volunteers; CPR; First Aid; AED; Bloodborne Pathogens.
4. Completion of YMCA program-specific certifications.

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential functions and to supervise program activities in a wide variety of indoor and outdoor locations.

I have read, understand, and accept the job description as written.

Printed Name of Employee

Signature of Employee

Date